



**Scottsdale Insurance Company  
Scottsdale Indemnity Company  
Scottsdale Surplus Lines Insurance Company**

## **CLAIM(S) NOTIFICATION INFORMATION**

### In the event of an **Insured Event**—Response Assistance

At **First Discovery** of any, **Circumstance** which may be covered under the terms of this policy, the **Named Insured** will call the **Crisis Response Consultants** using the 24/7 telephone number listed below:

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The consultants will assist you in responding to the situation and/or will work alongside your existing crisis management team.

If the **Named Insured** is uncertain about whether the **Circumstance** would be covered under the terms of this policy, the use of the **Crisis Response Consultants** will be covered until such time that it is determined that the **Circumstance** does not trigger any **Insured Event** as defined in the Policy.

The **Insurer** will pay all **Crisis Response Consultant Costs** and no **Self-Insured Retention** will apply.

**Crisis Response Consultants** are an independent company from the **Insurer** and a call to or assistance received from them shall not be considered as an **Insured Claims** notification to the **Insurer**.

### Insurer Claims Notification Procedure

In the event of any **Circumstance** that may be covered under this policy, whether or not the **Crisis Response Consultants** have been involved, the incident shall be reported to the **Insurer** by in writing as soon as is practicable:

Claims Department: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_